

MEMORANDUM OF UNDERSTANDING BETWEEN AMERICAN PUBLIC UNIVERSITY SYSTEM AND CLOUD COUNTY COMMUNITY COLLEGE

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") is made and entered into March 1, 2011 ("Effective Date") by and between Cloud County Community College ("CCCC") and American Public University System ("APUS") (individually a "Party" and collectively the "Parties").

DESCRIPTION OF THE PARTIES

American Public University System includes American Public University (APU) and American Military University (AMU) and serves more than 70,000 learners worldwide. APUS's relevant curriculum, affordability, and flexibility help students pursue degrees in subjects ranging from homeland security to management and liberal arts. American Public University System is regionally accredited by the Higher Learning Commission (HLC) of the North Central Association and nationally accredited by the Accrediting Commission, Distance Education and Training Council. The APUS mission includes expanding access to higher education and preparing graduates for service and leadership in a diverse, global society.

Cloud County Community College (CCCC), founded in 1965, is coordinated by the Kansas Board of Regents. CCCC's service area encompasses a 12-county area primarily in north central Kansas with two campuses in Concordia and Junction City. CCCC offers associate degrees representing both transfer and career/technical programs in the areas of agriculture, business, communications, early childhood education, education, fine arts, health and pre-professional, math, science, social sciences, agri-biotechnology, criminal justice, equine management, graphic design, nursing, and wind energy technology. Coursework is offered in variety of means including face-to-face, hybrid/blended, shortened format, and online. Through the College mission, "CCCC is dedicated to delivering high quality, innovative, affordable, and accessible educational opportunities and services that prepare a diverse population to be critical thinkers and lifelong learners who can meet the challenges of an ever-changing global community." CCCC is regionally accredited by the Higher Learning Commission, a Commission of the North Central Colleges and Schools. The nursing program is approved by the Kansas State Board of Nursing and is accredited by the National League for Nursing Accrediting Commission.

AGREEMENT

American Public University System and Cloud County Community College hereby agree as follows:

1. APUS and CCCC will maintain the integrity of their separate programs and enter into this agreement as equal partners.

2. **Advising of CCCC students** – Advising of CCCC students regarding admission and program requirements to APUS will be the responsibility of the regular advising staff at CCCC and APUS. APUS will designate one or more points of contact to respond to advising questions from CCCC advisors.
3. CCCC will monitor the academic performance of their students enrolling under this agreement, and identify problems that may interfere with the successful transfer student to APUS.
4. **On-Site Outreach** – APUS will arrange with CCCC to meet and make contact with potential CCCC transfer students at a minimum of two times annually. CCCC will provide an appropriate location(s) for presentations and advising.
5. **Communication** – CCCC and APUS agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.
 - a. Any marketing of the MOU will be subject to the prior approval of both parties.
 - b. Each institution will assume responsibility for appropriate marketing to reach their respective student and faculty populations.
 - c. Each institution will designate a marketing point of contact.
 - d. APUS will not market or promote to CCCC students any lower division courses that CCCC is scheduled to teach during the period of the MOU
 - e. Faculty and staff at both institutions will communicate information about this agreement to students and prospective students.
 - f. CCCC will provide from its website a link to the APUS website and APUS will provide a link to CCCC website
 - g. Representatives from APUS and CCCC will confer annually to exchange updated degree requirements, admissions, and transfer information to be used the subsequent academic year. Each institution will notify the other of any contemplated planned changes that would affect the future of this agreement.
6. **Exchange of Student Information** – APUS and CCCC agree to exchange transfer information for the purpose of monitoring and enhancing student academic success. The information may also be used to enhance curricular offerings. At no time will Family Education Rights and Privacy Act (FERPA) regulations or requirements be violated. In particular, the Provost Office of APUS will provide yearly statistical and global data to CCCC for the achievement of transfer students from CCCC: GPA, success in course completion after the first semester.
7. **Concurrent Enrollment** -Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions, although the transfer block credit cannot be awarded until after the student submits an official transcript from CCCC showing an eligible conferred degree. Students will complete all transfer requirements at CCCC.
8. **Financial Aid**- Federal regulations require that students receive financial aid from only a single college from which courses are taken during a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses at either APUS or CCCC. If a student attends both institutions in a single semester, financial aid may be granted from only one institution.

9. Eligibility

- a. Students who were conferred a designated transfer AA or AS degree by CCCC on or after May 1, 2010 and enrolled at APU into an eligible Baccalaureate degree without selecting a concurrent minor or certificate
- b. Only CCCC students who are admitted to APU on or after March 1, 2011 are eligible for this block agreement. Students already enrolled at APU prior to March 1, 2011 are not eligible for the block transfer.
- c. CCCC students are eligible for this block transfer agreement regardless of where they completed all of their previous courses for their CCCC degree, as long as an eligible degree was earned from CCCC per the eligibility requirements above

10. Award

- a. Eligible CCCC graduates will be granted junior status at APU and the degrees will transfer as a block.
- b. CCCC students transferring under a block agreement are not eligible for any other transfer credit outside of the block award, and will not receive course credit to fulfill any specific course requirements outside of the block award, regardless of what courses student previously completed.
- c. Any program academic changes made by APU will not affect CCCC students CURRENTLY ENROLLED at APU at the time of the program change and they will be subject to original requirements that were in effect at the time the student enrolled in an APU program.

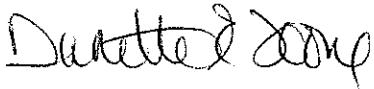
11. Graduate School Voucher - APUS will extend to CCCC full-time employees a graduate studies book voucher.

12. Length of Agreement – This agreement will become effective upon the execution of signatures by the responsible authority for each institution and will last for a maximum of three (3) years, after which time both institutions will undertake renegotiation of the agreement.

- a. Both APUS and CCCC agree to provide written notice of at least one full academic year in advance of termination.
- b. APUS reserves the right to alter the format of the transfer block, based on a change of APU program requirements, as long as the CCCC graduate is awarded 64 hours upon transferring to APU.

In Witness whereof, the Parties hereto have executed this MOU as of the date first mentioned above by their authorized representatives.

Cloud County Community College

By: 

Name: Danette Toone, Ed. D

Title: President

Date: 3-18-11

American Public University System

By: 

Name: Wallace E. Boston, Jr., Ed. D

Title: President and CEO

Date: 3-21-11

CCCC-APU Degree Transfer Eligibility

APU DEGREE	Eligible CCCC Degree	Hours Awarded*
General Studies	Any AA or AS Degree	62
History	Any AA or AS Degree	62
Intelligence Studies	Any AA or AS Degree	62
Management	Any AA or AS Degree	62
Marketing	Any AA or AS Degree	62
Security Management	Any AA or AS Degree	62
Information Systems Security	Any AS Degree	62
Sports and Health Sciences	Any AS Degree	62

APU DEGREE	Eligible CCCC Degree	Hours Awarded*
BBA	AA or AS in Business-any emphasis	62
Child & Family Development	AS in Human Development & Family Studies: Early Childhood Education Option or Family Life & Community Service Option or AS in Family Studies & Human Services	62
Criminal Justice (BA)	AA or AS in Criminal Justice	62

* Students must select remaining courses at APU at the upper level (300-499)